

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
December 16, 2015
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome**

**MEMBERS
PRESENT:** Mr. Robert Strick
Mr. Ryan Andres
Mr. Jordan Jicha (6:10)
Mr. Mark Leighton
Mr. Robert Sullivan
Mrs. Suzanne Vimislik

MOTION Leighton

SECONDED Andres

APPROVED 1/20/16

**MEMBERS
ABSENT:** Mrs. Mary Haskell

**ALSO
PRESENT:** Mr. Roland Doig, Superintendent
Dr. Renée Stalma, Ed.D., Assistant Superintendent
Ms. Karen Mullins, District Clerk
Mr. Mark Gorgos, Legal Advisor to the Board
Mr. Ethan Berry, Business Executive
Mrs. Natalie Brubaker, MS Principal
Mrs. Jill Rich, Donnelly Interim Principal
Mrs. Erin Eckert, Brookside Principal
Mr. David Daniels, HS Principal
Mr. Charles Hutchinson, HS Asst. Principal
Mr. Jason Luke, Director of Technology
Mr. Ralph Schuldt, Director of Facilities
Ms. Michele Smith, SVESSA Representative
Mr. Gianni Cordisco, SVTA Representative
Ms. Mary Ellen Fennimore
Mr. Mark Browning
Ms. Marcia Guardia, *Country Courier*
15 Students

Mr. Robert Strick, Board President, called the meeting to order at 6:00 pm.

RECORD OF ATTENDANCE – Mr. Sullivan made a motion, seconded by Mr. Leighton, to accept into record the attendance for the December 16, 2015, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

APPROVAL OF MINUTES – Mr. Sullivan made a motion, seconded by Mr. Andres to approve the minutes of the November 18, 2015, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – None

FINANCIAL REPORT – Mr. Andres made a motion, seconded by Mr. Jicha, that the Board acknowledges receipt of the November financial reports. Upon vote the motion was approved unanimously. (6 yeses)

SUPERINTENDENT'S REPORT – Mr. Doig

High School Guidance Counselors' Presentation – Ms. Fennimore and Mr. Browning, High School Guidance Counselors, were asked questions from the Board of Education members regarding the High School guidance office, number of students, college process, scholarship process and in general, the average day of a counselor. Mr. Strick asked how long the counselors met with students. Ms. Fennimore stated that each grade had different needs, but this time of year Juniors are preparing for SAT's and PSAT's, and Seniors' needs are greater with college placement and job searches. Mr. Browning explained that college applications are now done online via The Common Application, the SUNY Application, or college specific applications. Mr. Strick asked about scholarships and how the information gets to the students. Mr. Browning stated that the counselors work together to get the information to students in various ways. Both counselors keep notes on each student they meet with such as dates they met, where they applied and their SAT scores. He said that one of the most important decisions a student makes is whether or not they want to go away for college or stay at SUNY Broome. The counselors try to partner students with schools that will match their financial, academic and social needs. Mr. Sullivan asked the counselors what a typical week was like. Mr. Browning stated that it varied dependent on the time of year. Ms. Fennimore said that they also meet with students who are interested in the military and other career fields, such as trade schools. Mr. Sullivan asked how the counselors reach out to struggling students. Ms. Fennimore stated that personal and social counseling was one of her favorite parts of the job. Mr. Daniels spoke that the teachers, staff, administrators and social workers work together to help troubled students. Mr. Browning and Ms. Fennimore thanked the Board for the opportunity to come and talk about their challenging and changing roles in the students' lives.

Resolutions – Mrs. Vimislik made a motion, seconded by Mr. Jicha, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 12 services recommended on the CPSE list dated 12/4/15
- Authorize the 4 services recommended on the CSE list dated 11/18 – 11/20/15

Leaves of Absences – that the following leave of absences be approved:

- The Superintendent recommends that Gina Rachmaninoff, High School teacher, be granted a personal leave of absence from November 12 through December 15, 2015, and as needed thereafter, using FMLA.
- The Superintendent recommends that Peggy Guyette, High School teacher, be granted a medical leave of absence from December 2 through January 3, 2015.

Instructional Substitute Appointments – that the following instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Jill Fraley	Substitute Teacher – Certified	As Per Contract	12/17/15
Shannon LaBarre	Substitute Teacher – Certified	As Per Contract	12/17/15
Sara Lovell	Substitute Teacher – Non-Certified	As Per Contract	12/17/15
Morgan Valinoti	Substitute Teacher – Non-Certified	As Per Contract	12/17/15

Non-Instructional Substitute Appointments – that the following non-instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Kelly Stewart	Substitute Typist	\$8.75 Per Hour	12/17/15
Shannon LaBarre	Substitute Teacher Aide	\$8.75 Per Hour	12/17/15

Activity Advisors – that the appointment of paid activity advisors be approved as listed:

<u>Position</u>	<u>Name(s)</u>	<u>Stipend</u>
Katherine Engle	Class of 2017 (1/3)	As Per Contract
Lorraine Buckley	Class of 2017 (1/3)	As Per Contract
Matthew Strick	Class of 2017 (1/3)	As Per Contract
Jody Butts	Mock Trial	As Per Contract

Extended Season Coaching Payment – that the following coach be paid for an extended fall coaching season:

<u>Name</u>	<u>Timeframe</u>	<u>Total</u>
Grace Tabeek	1 week extended season head coach	As Per Contract

Equipment Disposal – that the following material handling shop equipment be disposed of:

<u>Description</u>	<u>Item #</u>
Jet Band Saw	A00261749
Yates-American Disc Sander	000277
Radial Arm Saw	000282

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A9060.800-99-700	A2010.490-99-170	\$5,420.00
A9060.800-99-700	A2110.490-99-990	\$46,000.00

General Fund Transfer - RESOLVED, that the Board of Education authorize the increase to the General Fund Budget in the amount of \$50,000 for this expenditure and appropriates these funds in the following budgetary line: Maintenance - Equipment (A1621.200-10-130). Source of these funds is Unassigned Fund Balance (A917).

Donation –that the Board of Education accept a donation from the Grand Stand for School Sweepstakes in the amount of \$500.00 for the purchase of an outdoor picnic table and to create raised plant beds and hereby appropriates the amount into the General Fund as follows: Use: \$500.00 to A 1621 450 10 130 (Maintenance – Materials and Supplies), Source: \$500.00 to A2705 (Revenue – Gifts and Donations)

Minimum Wage Increase – Due to the minimum wage increase effective December 31, 2015, the Superintendent recommends that any substitutes, support staff and non-contractual employees whose wages are less than \$9.00 per hour be raised to the minimum wage level effective December 31, 2015.

Upon vote the motion was approved unanimously. (6 yeses)

Resignation – that the following the following resignation be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Effective Date</u>
Denise Wickham	Director of Health, PE & Athletics Middle School	12/4/15

Authorizing Emergency Project – Mrs. Vimislik made a motion, seconded by Mr. Andres to approve the following: Whereas, The Susquehanna Valley Central School District just recently became aware of an emergency situation regarding its failing water heater at the Middle School which needs immediate replacement, and

Whereas, the current situation is creating a health hazard and an unsafe condition for the District and its personnel, Therefore, Be It Resolved that the Susquehanna Valley Central School District Board of Education hereby declares the work and purchases related to the replacement of the failing water heater at the Middle School to be an emergency project, and.

Be It Further Resolved, that the Susquehanna Valley Central School District Board of Education hereby appropriates \$50,000 from Unassigned Fund Balance (A 917) to fund this cost, thereby increasing the 2015-16 General Fund Appropriation. The budgetary line Maintenance – Equipment (A 1621 200 10 130) will be increased by this amount.

Also Be It Further Resolved, that pursuant to the provision of §103(4) of the General Municipal Law of the State of New York, the Board of Education does hereby find and determine that a public emergency exists arising out of an unforeseen occurrence or condition in and around the District schools affecting the life, health, safety or property of the District, its employees and students and area residents require immediate action which cannot await competitive bidding. The Board has determined that the proposed action must be commenced as soon as possible in order to have them completed for the protection and safety of students, employees, visitors, and area residents and for the delivery of educational services for the 2015-2016 school year.

Resolved, the Board therefore authorizes the awarding of contracts and purchasing for this work, without competitive bidding, to commence immediately and ratifies all contracts and purchases made to date for all emergency work and purchases.

Resolved, that all such expenditures are and shall be ordinary contingent expenditures.

Also It Is Further Resolved, that the Board of Education acknowledges that capital construction projects require an appropriation of funds and therefore need proper authorization from the voters. Voter authorization is not required where the costs for mitigation activities or recovery activities are necessitated by sudden and unforeseen emergency

events; this includes man-made, natural disaster and other events which required immediate action to preserve property and /or protect public safety; as such

It is Resolved, that the costs for these activities are contingent and do not required authorization.

Be It Resolved, that after review, the Board determines that this is a Type II action under the State Environmental Quality Review Act, 6 NYCRR 617.5(c)(8) and 617.5(c)(33); and thus needs no further environmental review.

and it is further,

RESOLVED, that the Superintendent is hereby authorized to execute any documents which may be required to effect the result of this disposal.

Upon vote the motion was approved unanimously. (6 yeses)

Bid Openings – Mr. Sullivan made a motion, seconded by Mr. Leighton, that the following bid openings be approved:

- RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Buildings & Grounds, that the Susquehanna Valley Board of Education approve bid SV2015-2016:07 for installation of an Aarco Hot Water Heater for the Richard T. Stank Middle School and that it be awarded to Air Temp Heating & Air Conditioning, Inc. of 1165 Front Street, Binghamton, NY 13905 at a bid price of \$43,799.00.
- RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Buildings & Grounds, that the Susquehanna Valley Board of Education approve the bid for 2014 Capital Improvements – Phase 2, BCK-IBI Group Project No. 34535 opened at the Susquehanna Valley District Offices at 3pm December 10, 2015; and that it be awarded to Matco Electric Corporation of 3913 Gates Road, Vestal, New York 13850 at a bid price of \$326,300.00.

Upon vote the motion was approved unanimously. (6 yeses)

Energy Performance Contract – Mr. Jicha made a motion, seconded by Mr. Leighton, to proceed with Phase III of the Energy Performance Contract being led by C&S Companies of Syracuse, NY, as the Energy Performance Contractor Provider.

Upon vote the motion was approved unanimously. (6 yeses)

SEQRA Determination – Mr. Andres made a motion, seconded by Mr. Sullivan, to approve the following: Resolved, upon the recommendation of the Superintendent, regarding the Energy Project being implemented by C&S Companies, the Susquehanna Valley Central School District Board intends to act as lead agency for the New York State Department of Environmental Conservation (NYSDEC) State Environmental Quality Review (SEQR) process. Pursuant to this process, based on §617.5 ©(8): (“*routine access of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings;*”), the Board deems this project to be a Type II action requiring no further environmental reviews.

Upon vote the motion was approved unanimously. (6 yeses)

Resignation – Mrs. Vimislik made a motion, seconded by Mr. Jicha, that the following resignation be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Effective Date</u>
Cynthia Machovec	Secretary Brookside	1/29/16

Upon vote the motion was approved unanimously. (6 yeses)

Appointment Assistant Principal/Director of Athletics – Mr. Sullivan made a motion, seconded by Mrs. Vimislik, that Scott Snyder be appointed to the position of Director of Athletics, PE & Health/Assistant Principal, current assignment at RTS Middle School, effective January 19, 2016, at a base salary of \$78,000, with a four-year probationary period, and is eligible for tenure January 19, 2020.

Upon vote the motion was approved unanimously. (6 yeses)

Instructional Substitute Appointments – Mr. Andres made a motion, seconded by Mr. Leighton, that the following instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Alexis Marianiello	Substitute Teacher – Certified	As Per Contract	12/17/15

Andrew Bachman	Substitute Teacher – Non-Certified	As Per Contract	12/17/15
Cara Connelly	Substitute Teacher – Non-Certified	As Per Contract	12/17/15

Upon vote the motion was approved unanimously. (6 yeses)

ASSISTANT SUPERINTENDENT’S REPORT – Dr. Stalma

Dr. Stalma reported that she attended a tea party in Mrs. Shamberger’s class. She stated that this is the second year for the tea party where students learned teambuilding and kindness, and worked together on everything from the invitations to setting the tables.

BOARD OF EDUCATION DEVELOPMENT REPORT – None.

VOICE OF THE ADMINISTRATORS – Mr. Hutchinson stated that student athletes have been busy starting off the winter season.

Ms. Rich reported that Donnelly’s PARP Program opened up this year’s program with an assembly. Math Night, the PTA Movie Night and the Winter Concert all were a huge success.

Mrs. Brubaker reported that Parent Teacher Conferences were complete. She stated that even with the parents having access to information through the Parent Portal, she was glad to see so many parents come out for the conferences. Mrs. Brubaker, Ms. Herrick and Mr. Baldwin recently attended a Greg Tang Math Workshop where they brought back lots of information for the classrooms. She stated that the Middle School Holiday Concert was successful and the Senior Citizen Luncheon went well with approximately 140 attendees including Santa Clause. Several students attended a House of Code Workshop spearheaded by Kelly McMahon with a self-guided tutorial on computer coding.

Mr. Schuldt stated that his staff will be busy over the Holiday Break painting and doing extra cleaning in the classrooms. The Brookside roof work resumed and was going well.

Mrs. Eckert reported that the Wonderful Sounds of Winter Holiday Concert was a great success.

SVTA Representative Gianni Cordisco reported the faculty worked with students at Thanksgiving making food baskets to distribute to families in need.

VOICE OF THE PUBLIC #2 – None

Executive Session – Mr. Sullivan made a motion, seconded by Mr. Andres, that the Board of Education meet in Executive Session for personnel reasons. Upon vote the motion was approved unanimously. (5 yeses)

At 7:19 p.m. the Board recessed

At 7:26 p.m. the Board met in Executive Session

At 8:29 p.m. the Board returned to Regular Session

MOTION TO ADJOURN – Mrs. Vimislik made a motion, seconded by Mr. Andres, that the meeting be adjourned. Upon vote the motion was approved unanimously. (6 yeses)

There being no further business, Mr. Strick adjourned the meeting at 8:29 p.m.

Respectfully submitted,

Karen A. Mullins
School District Clerk

|

|

|